**Kerr Village BIA Board Meeting**

**Minutes**

**Thursday, July 27, 2017**

**Kerr Village BIA Office**

**B-363 Kerr Street**

**Present:**

**Doug Sams, Executive Director**

**Dean MacLean, Board Chair**

**Terry Hutchison**

**Dr. Theresa Bankey**

**Don Wilson**

**Chris Stadnik**

**Proxy: Dr. Brett Warren, Vice Chair, Steve Clayton**

**Meeting called to order by Dean MacLean, Board Chair**

 at 8:10am

**Regrets:** Cathy Duddeck, Noel Lorenco, Robert Nashat, Dave Walsh

**Minutes:** Doug Sams

**Guests: None**

**Motion** was made to adopt the Minutes from June 22, 2017. **Moved by Terry, second by** **Theresa**. **Motion passed**.

**COMMITTEE REPORTS:**

**Special Events/Sponsorship:**

Dean-gave report on Kerrfest. Update on bookings and press release. Templates are in place.

Talked about sponsorship and how effective the fence banners have been.

Report by Doug was given on the Car Show.

**Development:**

Terry- Nothing to Report

**Finance:**

Dean- gave report on status of committee. No actions were taken at this time.

**Strategic Plan:**

Nothing to report

**Long Term Planning:**

Cathy- Gave a Liveable Oakville Sub Committee report and talked about proposals regarding the changing of height for buildings and the status of another property.

**Nomination:**

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**Marketing/Communication**

**Street Scaping:**

Dean- banners are down and we are awaiting delivery of the new ones.

The street lights were also refurbished and the GFI’s were reset.

Façade has been finished and flowers are going in the front.

**ED Report:**

Mayors Blues in the Park-July 30th Westwood Park

Muskoka Chair was well done by Bert

July 8thth Market 1200 ,Oakville Ambassadors handed out Info

Attended Town Council

Attended Livable Oakville Sub Committee Meeting

Attended Special Town Council Meeting

Staff meeting re: Market preparation

Visit Oakville Board Meeting

Met with Parking re: App. for pay by phone done by zones. No changes as far as meters.

Kerrfest preparations-all areas

Met with Ron Baker Oakville Car Show

Met with Economic Development re: film locations

Press Releases for Kerrfest

Met with Chris Hebert regarding smart phone app for small retail business

Met with Harj re: ops plan for Kerrfest

Grand Opening Mad Hatter Tea

Met with First Ontario re: Kerrfest Ticket Sellers, money counting machine, cash box

**Motion to receive reports made by Chris, second by Terry. Motion passed.**

**New Business:**

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**Motion** **to adjourn made by Chris, second by Terry, motion passed.** **Meeting Adjourned**

**Next Board Meeting**

**Thursday August 24, 2017**